

FAR WEST RECYCLING



CORPORATE OFFICE

12820 N.E. Marx Street Bldg. A

Portland, OR 97230

Phone: 503.255.2299

Fax: 503.257.0502

www.farwestrecycling.com

Job Title: Metal Buyer/Equipment Operator
Division: Tualatin Facility
Class: Full Time, Hourly Non-Exempt
Reports to: Chanel Soucie, Operations Manager
Date: October 2023

Primary Function:

Assist the Metals Operations Supervisor in the purchasing and processing of ferrous and non-ferrous metals, operating a safe and efficient processing facility while following the standards set in the Company Mission statement, Policies and Procedures, and Safety and Health Handbook.

Responsibilities include:

- Knowledge of metal grades.
- Maintain safe and efficient operation of all equipment including but not limited to, front end loader and forklift.
- Wear and use appropriate safety equipment.
- Move products or materials in and out of the warehouse using forklift and/or front end loader.
- Load and unload designated trailers and/or trucks.
- Examine, select, and purchase material at the most favorable price consistent with quality, quantity, specification requirements and other factors.
- Enter data into computer system including purchases and sales.
- Ensure excellent customer service.
- Remove contaminants from commodities.
- Assist law enforcement with theft policies.
- Report equipment malfunctions to supervisor and maintenance crew.
- Assist customers in the public depot and buyback area when needed.
- Attend monthly safety meetings.
- Daily inspection of site conditions to ensure safety, cleanliness, and organization.
- Reliable and predictable on-site attendance is required.
- Willing to perform other incidental duties as required and assigned by management.

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Skills and attributes:

- High School diploma or equivalent work experience.
- Ability to operate a forklift and/or front-end loader.
- Strong ability to perform multiple priorities simultaneously in a fast pace environment.
- Ability to maintain composure in a stressful work environment.
- Knowledge of safe equipment operation including but not limited to front end loader, forklift, shear, wire stripper and tote tipper.
- Strong ability to add, subtract, multiply, or divide quickly and accurately.
- Ability to communicate information effectively.
- Bilingual in English and Spanish is a plus.
- Willingness to participate in job enhancement continuing education.

Physical Requirements:

- Working in an outdoor/warehouse environment; some repetitive mechanical work.
- Frequent lifting, frequent computer dexterity; pushing, pulling, walking, climbing stairs, standing, kneeling, twisting, vision, hearing, talking.
- Must be able to lift up to 49lbs unassisted.
- Ability to drive an automobile.